

Expression of Interest (EOI)

Name of Work	Short-Term Arrangement to provide rate's through Physical Quotation for various Stationery Items.
Publishing Date	Date : 25.08.2026
Submission Closing Date	Date: 27.08.2026 Time up to 05:00 PM
Time Period	Short Duration
Address	O/o Director, Pt. Neki Ram Sharma Govt. Medical College, Near Vita Milk Plant, Hansi Road, Bhiwani
Validity	03 Months from date of Submission

Short-Term Arrangement on Quotation Basis for Pt. Neki Ram Sharma Govt. Medical College and Hospital, Bhiwani

Physical Quotations are invited for short gap arrangement for smooth functioning of the institute or Academic/Hospital purpose.

1. Eligibility Criteria

The vendors should meet the following minimum criteria:

1. The Vendor should have GST, with valid Pan.
2. Not blacklisted undertaking.

2. Evaluation and Quotation Submission

1. Interested vendors are requested to submit physical sealed quotations in the O/o Director, Pt. Neki Ram Sharma Govt. Medical College, Bhiwani by 27/08/2026 up to 05:00 PM in the name of Director, Pt. Neki Ram Sharma Govt. Medical College, Bhiwani.
2. Quotations will be evaluated by the Purchase Committee Members. Orders will be provided to the L-1 as per demand.
3. The Director, Pt. Neki Ram Sharma Government Medical College reserves the right to accept or reject any or all quotations without assigning any reason.


Director
Pt. NRS GMC, Bhiwani

List of Stationery Items

Sr. No.	Name of Item
1.	A4 Size Paper Rim
2.	Legal Size Paper Rim
3.	Index File
4.	File Cover
5.	Blank Lining Register
6.	Receipt Register
7.	Dispatch Register
8.	Flapper
9.	Whitener/Correction Pen
10.	Permanent Marker Pen
11.	Flags
12.	Punching Machine Double Hole
13.	Punching Machine Single Hole
14.	Stamp Pad
15.	Paper Weight
16.	Highlighter
17.	Stapler Big
18.	Stapler Small
19.	Stapler Pin Small
20.	Stapler Pin Large
21.	Note Pad
22.	Fevi Stick/Glue Stick
23.	Pencil
24.	Eraser
25.	Sharpener
26.	Ink Pen Blue (V7)
27.	Ink Pen Blue (V5)
28.	Ink Pen Black (V5)
29.	Ink Pen Red
30.	Ball Pen Blue
31.	Ball Pen Red
32.	Ball Pen Black
33.	Scissor (Big)
34.	Scissor (Small)
35.	Scale Steel
36.	Peon Book
37.	Envelops small
38.	Envelops Big
39.	Envelops A4 Size
40.	Steno Pad
41.	Cello Tape (3inches Broad)
42.	Tape Dispenser (3 inches)
43.	Gum Bottle Small
44.	Carbon Paper
45.	Slide Marking Pencil
46.	Pen Stand
47.	Tag (Small)
48.	Tag (Big)
49.	File Binder
50.	Paper Knife
51.	Rubber Band
52.	Paper Clip
53.	File Tray
54.	All Pin
55.	T-Type All Pin
56.	Calculator